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RECORD REVIEW APPOINTMENT FORM

This form will be used to schedule an appointment for an Authorized User to visit the RCI facility. Please contact RCI Customer Service at 602-258-4000 with any questions. We appreciate your cooperation!

PLEASE COMPLETE THIS FORM AND EMAIL TO: cs@recordcenterinnovations.com

Requested Appointment Date and Time:

Authorized User*:

*Please note that the Authorized User will be required to show a photo ID upon arrival.

Boxes to be Reviewed:

Please list by box barcode or alternate ID

Authorized Customer Signature Date

Received By Date
Record Center Innovations, Inc.