



Self Storage Unit

Record Center Innovations, Inc

Average-sized Rental Unit	10 x 10	Unlimited space
Number of Boxes a 10 x 10 Unit Holds	200	You only pay for the space your boxes require
Average Monthly Cost	\$150	\$75
Cost of Retrieving a Record	<ul style="list-style-type: none"> • Staff time taken away from primary duties • Vehicle mileage and expenses • Potential Worker's Compensation claims 	<ul style="list-style-type: none"> • Make an easy phone call or online request and your records are delivered to you the next day or sooner... for one low cost • Receive scanned documents within an hour via our secure online interface • Emergency, 24-hour record delivery available
Security of Records	<ul style="list-style-type: none"> • Inherent dangers of water, fire damage or theft from uncontrolled storage units adjacent to yours • Facilities are open to public • Risk of transporting records in personal vehicles 	<ul style="list-style-type: none"> • Your records are stored and managed in Arizona's state-of-the-art, stand-alone facility with 24-hour security and monitoring • No public access to our facilities – all customer visits are escorted by staff • All employees pass a 10 year national background check, are drug free, bonded and insured
Tracking your Record Information	<ul style="list-style-type: none"> • Paper lists, spreadsheets, and/or binders of printouts 	<ul style="list-style-type: none"> • State-of-the art commercial barcode tracking database • Access, update and pull reports of your record information via the web • Receive a complete electronic inventory of your records after moving them to RCI